



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
HEADQUARTERS, 2D BATTALION, 11TH INFANTRY REGIMENT
199TH INFANTRY BRIGADE
FORT BENNING, GA 31905-4475

ATSH-TPB

11 June 2013

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Policy Letter #4: Equal Employment Opportunity (EEO)

1. REFERENCE: AR 690-600, Equal Employment Opportunity Discrimination Complaints
2. The purpose of this memorandum is to establish a policy for ensuring Equal Employment Opportunity for both military and civilian employees within the 2nd Battalion 11th Infantry Regiment.
3. All 2nd Battalion 11th Infantry Regiment personnel are guaranteed equal employment and equal opportunity in accordance with their ability and merit standing. No condition with regard to race, color, religion, sex (gender), age, national origin or, in the case of the civilian workforce, physical or mental handicap shall be imposed. I am fully committed to this objective and the furtherance of equality of opportunity in recruiting, hiring, training, promoting, recognizing, discharging or terminating personnel who serve in the Battalion.
4. All Battalion leaders will actively support and take positive steps to establish and achieve meaningful affirmative action goals. The success of the civilian EEO Program and progress toward established goals requires the conscious personal attention of all commanders, leaders, managers and supervisors. I consider successful accomplishment of this program to be an integral part of my job, as well as a major responsibility of all other leaders within the Battalion, and I will not allow discrimination in any form.
5. All personnel are expected to comply with this policy. Violation of this policy memorandum by any 2nd Battalion 11th Infantry Regiment Soldier may result in disciplinary action under the Uniform Code of Military Justice and/or adverse administrative action.
6. All civilians making a complaint should contact their EEO Representative (199th BDE Mrs. Tally 545-5581 BLDG 2520 Rm 116) in accordance with the procedures outlined in AR 690-600, "Equal Employment Opportunity Discrimination Complaints", or as described in DOD and Department of the Army Policy implementing 10 U.S.S. Code 1561, or as provided for in any applicable collective bargaining agreement.
7. For further information contact 199th Brigade EEO Representative (Mrs.Tally) at 545-5581.


JOHN M GRANTZ
LTC, IN
Commanding